

PROCEDURES FOR FAMILIES ENROLLING IN A SUMMER PROGRAM  
WHO ARE NOT MEMBERS OF THE PARISH

Parish Catechetical Leaders should understand that faith formation is to take place in the parish where the family is registered. If there is a pastoral reason parents from another parish need to enroll their child in another parish's faith formation program, the following must be followed:

- The family must obtain a letter from the pastor in the home parish stating that participation in another parish's faith formation program is an acceptable alternative catechetical model. (see Diocesan Policy Manual Article XIV No. 14)
- The family must provide their child's permanent records that verify the correct level of formation for each child being registered.
- The hosting PCL will develop a covenant which outlines a plan for completing the on-going requirements throughout the year. This covenant is signed by the PCL and the parent/guardian. A copy of this covenant is sent to the parish where the family is registered.
- If the family decides to register in the parish, the PCL in the receiving parish must notify the pastor of the parish where the family is leaving.

DIOCESE OF CAMDEN  
OFFICE OF FAITH & FAMILY LIFE FORMATION  
JAN. 2, 2016

Notre Dame de la Mer PREP  
1500 Central Avenue Suite #100  
North Wildwood, NJ 08260

I \_\_\_\_\_ of \_\_\_\_\_  
Pastor Church/Parish

in \_\_\_\_\_,  
City State

Give permission to: \_\_\_\_\_  
student

to attend the Summer Intensive Program at Notre Dame de la Mer Parish,  
Wildwood, NJ, July 30 – Aug. 10, 2018.

It is mutually understood that the student will return to take part in all regularly  
scheduled, follow-up activities during the year as required by Notre Dame de la  
Mer PREP or as may be required by this home parish.

It is also understood that Summer Intensive classes do NOT include sacramental  
preparation and that under ordinary circumstances a student will return to the  
home parish for the reception of sacraments.

\_\_\_\_\_  
Pastor Signature Date

A separate form must be filled for each child in a family.