

**PROCEDURES FOR FAMILIES ENROLLING IN A SUMMER PROGRAM  
WHO ARE NOT MEMBERS OF THE PARISH**

Parish Catechetical Leaders should understand that faith formation is to take place in the parish where the family is registered. If there is a pastoral reason parents from another parish need to enroll their child in another parish's faith formation program, the following must be followed:

- The family must obtain a letter from the pastor in the home parish stating that participation in another parish's faith formation program is an acceptable alternative catechetical model. (see Diocesan Policy Manual Article XIV No. 14)
- The family must provide their child's permanent records that verify the correct level of formation for each child being registered.
- The hosting PCL will develop a covenant which outlines a plan for completing the on-going requirements throughout the year. This covenant is signed by the PCL and the parent/guardian. A copy of this covenant is sent to the parish where the family is registered.
- If the family decides to register in the parish, the PCL in the receiving parish must notify the pastor of the parish where the family is leaving.

DIOCESE OF CAMDEN

OFFICE OF FAITH & FAMILY LIFE FORMATION

January 6, 2016

Notre Dame de la Mer PREP  
1500 Central Avenue Suite #100  
North Wildwood, NJ 08260

I \_\_\_\_\_ of \_\_\_\_\_  
Pastor Church/Parish

In \_\_\_\_\_, \_\_\_\_\_  
City State

Give permission to: \_\_\_\_\_  
student

to attend the Summer Intensive Program at Notre Dame de la Mer Parish,  
Wildwood, NJ for the following dates: \_\_\_\_\_

Notre Dame de la Mer PREP requires a student participate in six (6) Faith-Filled Events outside of normal class time before they can advance to the next level. These events can be done at NDDLDM or their home parish. A reflection form for each event is to be handed in to the PCL at NDDLDM for credit.

It is also understood that Summer Intensive classes do **NOT** include sacramental preparation and that under ordinary circumstances a student will return to the home parish for the reception of sacraments.

\_\_\_\_\_  
Pastor Signature

\_\_\_\_\_  
Date

**A separate form must be filled for each child in a family.**